

ARCHDIOCESE OF AGAÑA

CHANCERY OFFICE

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Prot. No. 2017 - 086

MINISTRY DESCRIPTION: ARCHDIOCESAN RECEIVERSHIP COMMITTEE (ARC)

CATEGORY: Voluntary

Summary of Ministry

The Archdiocesan Receivership Committee (ARC) is a remedy put in place by the Archbishop when an entity within the Archdiocese of Agaña (AOA) is deemed to require external intervention for the protection of its ministries, church assets and property under its purview. When appointed by the Archbishop, the ARC is given custodial responsibility for the entity including all assets and funds. The appointment of an ARC is a remedy of the last resort for entities that have failed to comply with the policy and procedures of the AOA, or are unable to meet its financial and government compliance obligations, or are unable to maintain active and productive parish councils. With the cooperation of the pastor, the ARC has the responsibility and power over all financial, administrative and operational governance of the entity, the duration of which is determined by the Archbishop and while considered a temporary assignment may extend until the entity has been stabilized and/or effective leadership is reinstated. The authority of the ARC is extended by a written letter of appointment over the signature of the Archbishop and is only revoked by his hand.

Powers, Duties and Responsibilities

- Develop and implement an effective financial recovery plan.
- Restructure and reorganize offices, staff and ministries in concert with the plan.
- Reconstitute or establish parish councils.
- Address unmet liabilities.
- Fulfill government compliance obligations.
- Govern and manage the entity in all financial, administrative and operational aspects, without exception.
- Secure and manage all the assets of the entity.
- Maximize the assets of the entity to increase financial stability.
- Manage the affairs of the entity in order to bring accounts current.
- Adopt and execute any and all other steps and actions necessary to accomplish the preceding.

Role of the Receivership Chairperson

The ARC Chairperson is appointed with administrative responsibility over all of the clerical, paid and volunteer staff and ministers of an entity, the property of an entity and has unrestricted financial, administrative and operational management powers including bank account signatory, hiring/firing of staff and volunteers, reconstituting or establishing parish finance and pastoral councils.

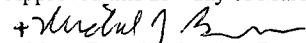
Qualifications of the Receivership Chairperson

Minimum qualifications include a college degree, preferably advanced, or experience equivalent to a minimum of 10 years in business management, organizational development and management, financial management and recovery, and property management.

Requirements ARC Membership:

- Practicing Catholics with a good working knowledge of the Catholic Faith and the structure of the Catholic Church.
- Dedication to the mission and goals of the AOA

Approved this 23rd day of March, 2017.

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+ Most Rev. Michael J. Byrnes, D.D.
Coadjutor Archbishop of Agaña

Attested by:

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Rev. Fr. Melchor T. Camina, Chancellor